



<b>Title:</b> STOCKTON ON TEES SAFEGUARDING ADULTS COMMITTEE		<b>Meeting No:</b>																										
<b>Date:</b> Thursday 19 March	<b>Location:</b> Room F, Education Centre, Norton	<b>Duration:</b> 9.30 - 11.30am																										
<b>Present:</b>																												
<table border="0"> <tr> <td>Liz Hanley - Chair</td> <td>Strategic Commissioner, SBC / STPCT</td> </tr> <tr> <td>Steve Phillips</td> <td>Adult Protection Coordinator</td> </tr> <tr> <td>Brain Ayre</td> <td>Contracts Manager, SBC</td> </tr> <tr> <td>Rose Hammond</td> <td>Choices Care</td> </tr> <tr> <td>Oonagh McGeever</td> <td>ISA Manager, N.T. Foundation Trust</td> </tr> <tr> <td>Cllr. Ann Cains</td> <td>Home Safety Association</td> </tr> <tr> <td>Janet Hayes</td> <td>Training Manager, SBC</td> </tr> <tr> <td>Sandra Thompson</td> <td>Matron, NT Foundation Trust</td> </tr> <tr> <td>Cllr. Ann McCoy</td> <td>Councillor, SBC Cabinet Member</td> </tr> <tr> <td>Liz Abbott</td> <td>Emergency Duty Team</td> </tr> <tr> <td>Ian Ramshaw</td> <td>Strategic Commissioner Ind. Living</td> </tr> <tr> <td>Det Sgt Ian Hudson</td> <td>Cleveland Police</td> </tr> <tr> <td>Pat Haslam</td> <td>Professional Head of SW (MH)</td> </tr> </table>			Liz Hanley - Chair	Strategic Commissioner, SBC / STPCT	Steve Phillips	Adult Protection Coordinator	Brain Ayre	Contracts Manager, SBC	Rose Hammond	Choices Care	Oonagh McGeever	ISA Manager, N.T. Foundation Trust	Cllr. Ann Cains	Home Safety Association	Janet Hayes	Training Manager, SBC	Sandra Thompson	Matron, NT Foundation Trust	Cllr. Ann McCoy	Councillor, SBC Cabinet Member	Liz Abbott	Emergency Duty Team	Ian Ramshaw	Strategic Commissioner Ind. Living	Det Sgt Ian Hudson	Cleveland Police	Pat Haslam	Professional Head of SW (MH)
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<b>Note Taker:</b> Margaret Deighton																												
		<b>Action</b>																										
<b>Apologies:</b>																												
Paul Green		Adult Protection Coordinator																										
Christine Wharton		Care Quality Commission																										
Peter Smith		Personalisation Manager, SBC																										
Glenda Adey		Provider Rep, Direct Health Care Homecare, (domiciliary providers)																										
Mike Egan		Senior Nurse, TEWV																										
Sean McEaney		SBC, Head of Adult Operations																										
Margaret Brett		Senior Nurse, TEWV																										
Det Insp Christine Garton		Cleveland Police																										
Toni Gibson		Victim Support																										
Jocelyn McIntyre		Principal Adult Education																										

	Introductions were made -	
1.	<b>Minutes of the last meeting January 2009</b> Agreed as true record.	
2.	<b>Matters Arising</b> <u>Teeswide Statistics -</u> Information Centre has provided Middlesbrough Borough Council with a pilot aggregate returns form. Chris McEwan, (Middlesbrough) is taking the lead on this piece of work the aim is to identify resources to take this forward. Andrew Thompson from Stockton Borough Council has spoken to the Information Centre and confirmed Stockton will not be in the initial pilot. Ann Cains requested that comparative figures be supplied per 10,000 per population. Steve Phillips is to take the lead for Stockton.	<b>SP</b>
3.	<b>Activity Update</b> Figures supplied for Jan – Dec 2008, next quarter figures due out in March 2009. January to date figures show an increase in last year's numbers. Adult Protection strategy meetings have to be cancelled and reorganised due to non-attenders, this issue is currently been addressed. Care Homes are contacting the department more frequently, to ask for advice on situations arising. Comment around reporting of figures relating to BME groups, SP reported that he is involved in working with BME groups in his role of ISA manager and he does not think there is a problem of incidents not being reported.	
4.	<b>Annual Report 2007/08</b> Final version. Disappointing response for contributions from partner agencies. To be forwarded to Care Quality Commission.	<b>LH</b>
5.	<b>Training</b> <b>SBC</b> <u>E Learning packages</u> -Discussed review of e learning package, survey not yet sent out due to capacity issues within Adult Protection department. <u>Level 11 training</u> – now renamed “intermediate”. A further 10 course dates have been set for the coming year, through Tees Valley Alliance and Teesside University. Issues have been raised regards non attenders of independent sector workers, payments still have to be made for these places. Sean McEneaney to clarify if assignments need to be completed by professionals who take on this training, as there is some confusion as to who needs to submit an assignment.	<b>PG</b>  <b>JH/SMcE</b>

	<p><u>Level 111 training</u> – work is ongoing with Tees Valley Alliance.</p> <p><u>Chairing Meetings Training</u> – 3 persons nominated to attend training at Hartlepool in April 2009.</p> <p><b><u>North Tees Foundation Trust - Clinical Directorate, Community Services.</u></b></p> <p>Discussions ongoing regarding training for Learning Disability service staff groups.</p> <p><b><u>NT Foundation Trust</u></b></p> <p>Training ongoing, incorporated into mandatory training. Workbooks widely used by staff, Also, have access to e learning packages.</p> <p><b><u>Cleveland Police</u></b></p> <p>E Learning package on force's intranet system. Take up by staff is very good. New member of team attended Level 11 training and has submitted assignment.</p> <p><b><u>Choices Care</u></b></p> <p>Currently sourcing IT suites, to enable e learning package to be completed by staff members who have no access to computers in the work place. Finding the Mental Capacity e learning package challenging.</p> <p>Meeting agreed that part of packages is set at a higher level and the correct language must be used to gain a certificate.</p>	
6.	<p><b><u>Operational Issues</u></b></p> <p><u>Oonagh McGeever:</u> still problems with accommodation for ISA teams. Ann Workman now relocated to Billingham Council Offices and Oonagh to relocate to Thornaby Health Centre.</p> <p><u>Steve Phillips Adult Protection:</u> Activity really high at present; demands on administration team to keep up with arranging and servicing meetings. The majority of referrals are appropriate, not many referrals are deemed as requiring no further action.</p>	
7.	<p><b><u>Review of Safeguarding Adults, Stockton and Hartlepool</u></b></p> <p>Sean McEneaney is currently facilitating a review of Safeguarding Adults linking in with Nicola Bailey at Hartlepool. Linda Priest from Tempus agency is carrying out piece of work. 1:1 interviews are to be arranged and will be held on 26, 30 and 31<sup>st</sup> March. Sean is working with Tony Beckwith with regards to confidentiality issues. Report to be received in late April 2009.</p>	
8	<p><b><u>No Secrets Summary Report</u></b></p> <p>Requested information re consultation. Outcome expected later in 2009.</p>	
9	<p><b><u>No Secret Response</u></b></p>	

	Papers for information. All agreed at last Teeswide meetings.	
<b>10</b>	<b>Adult Protection Toolkit</b> Lorraine Goude and Hazel Grant leading on this piece of work. Very readable format and practical guide.	
<b>11</b>	<b>Deprivation of Liberty Safeguards</b> Comes into force as legislation as of 1 <sup>st</sup> April 2009. Training events have been arranged, for SBC staff and also independent sector care homes and hospital staff. Overview given of processes/procedures to be followed. Carol Turpie has been appointed as Acting Project lead, until appointment to 2 year post has been completed. Post currently out to advert. This post will sit within Health and Care Team. Projections of need for assessments are required before 21/04/09. Managing authorities (Care homes and hospitals) are to work to the MCA Code of Practice. A further discussion took place regarding the assessment process.	
<b>12</b>	<b>Safeguarding Adults for Elected Members</b> Training for Safeguarding of Children is taking place on April 3. Would like similar training for Adults. Briefing paper / broad overview on Adult Safeguarding is currently being completed. To be forwarded to Cllr Cain and Cllr McCoy. Awareness training to be offered to raise profile. Discussions to be held to discuss event in June/ July 2009.	<b>SP</b>  <b>LH/JH</b>
<b>13</b>	<b>Teeswide Adult Protection Procedures Review</b> No update available	
<b>14</b>	<b>Any other business</b> <u>Steve Phillips</u> – Leaflets and posters have been printed and available for distribution. <u>Liz Hanley</u> – Teeswide Safeguarding Board to be held this afternoon. Press release for information from RCN in January regards HCA suspension. <u>Police</u> – (left meeting) Planned Vulnerable Adult person unit, under review at present. New structure under discussion, proposal for North and South unit. Still very much in its infancy. <u>Pat Haslam</u> – Press coverage of incident in Shoreline Nursing Home, Redcar.	
<b>15</b>	<b>Date &amp; Time of Next Meeting</b> <b>Thursday 21 May 2009, 9.30am</b> to be held in <b>Room F, Education Centre, Junction Road</b>	